## **Instructions for Interfolio Account Access**

## There are two ways to logon to Interfolio

1. Faculty180: https://www.scu.edu/interfolio

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C	Sign in through your institution			
Search for "Santa Clara University"	Sign in through your institution			
and click the sign in button.				
	If your institution has partnered with Interfolio to provide Single Sign-On, search for			
	your institution name in the box below.			
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## 2. Click on the Interfolio tile on your SCU SSO page.



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## **Check Your SCU Interfolio Dashboard**

After you login, "Santa Clara University" should appear in the upper bar, and your screen should look like this. If it doesn't, you may be logged in to another Interfolio account. Contact Pandora del Carmen (pdelcarmen@scu.edu) to help you troubleshoot.